



Andrea Davis, Ph.D., Director
913 E Walnut Street
Pasadena, CA 91106
626-795-7910
GreenhouseTherapyCenter.com

Psychological Assessment Specialist Opening

Seeking a passionate, empathic, self-reflective, and growth-oriented licensed psychologist and/or post-doctoral fellow for a hybrid position on our growing psychological assessment team! Established in 1991 by Dr. Andrea Davis, Greenhouse Therapy Center, in Pasadena, CA, is a multidisciplinary team of mental health professionals and body-based clinicians committed to partnering with children, adults, parents, couples, and families to support them with the struggles they face while honoring their individual differences and needs. We rely on team-based care and cutting edge advancements in developmental psychology, attachment theory, and interpersonal neurobiology to cultivate healing and growth in our clients so that they can find more peace, joy, meaning, creativity, and connection in their lives.

As a “Greenhouse for growing people,” we are committed to growing as clinicians in order to help grow our clients’ relational capacities. With this in mind, we strongly favor assessment, treatment, and training approaches that prioritize developmental, individually-tailored, relationship-based methods of support.

To apply:

Please email the following materials to info@greenhousetherapycenter.com. Please note your last name and the words “Clinical Applicant” in the subject line of your email. Incomplete applications will not be considered.

1. A cover letter, explaining your interest in this position and how your approach to your work fits with Greenhouse’s mission, priorities, and values. Please include any additional specializations, i.e. neurodiversity, eating disorders, substance abuse, etc.
2. A curriculum vitae (including a list of trained/administered psychological assessment instruments).
3. Two (2) de-identified sample reports written by the applicant, preferably one child and one adult.
4. Names and contact information for 3 professional references.

If you are selected to move forward in our hiring process, we will contact you to schedule a screening interview where you will be instructed about the next steps in the hiring process.

We are seeking a Psychological Assessment Specialist who:

- Is a Licensed Psychologist or Registered Psychological Associate holding a doctoral degree in clinical or counseling psychology (Ph.D. or Psy.D.)
- Has outstanding interpersonal skills of attunement, self-awareness, self-regulation
- Demonstrates outstanding initiative and self-direction
- Possesses outstanding administrative skills
- Is computer literate in Google Workspace (Gmail, Google Sheets, Google Calendar) and psychological assessment instrument software

The Ideal Candidate Will:

- Have extensive training and experience conducting psychodiagnostic assessments with children, adolescents, and adults
- Possess training and experience administering, scoring, and interpreting common measures for intelligence (e.g., WISC, WAIS), academic skills (WJ-IV), attention/executive function (BRIEF, TOVA/CPT), developmental functioning (ADOS, ADI-R), and emotional/personality functioning (MMPI/Millon, Roberts, TAT)
- Have prior experience working with children/adolescents with neurodevelopmental differences
- Have prior experience working with clients suffering from trauma-related stress

Psychological Assessment Specialists on our team are responsible for the following duties:

- Contacting, scheduling, conducting, and reporting on psychodiagnostic and psychoeducational assessments of children, adolescents, adults.
- Maintaining up-to-date training on assessment instruments administered and current best practices for psychological assessment.
- Abiding by California law and psychologists' ethics including maintaining confidentiality, test security, records privacy, communication with clients, communication with employer about any personal limitations or difficulties, threat assessment and child abuse reporting in cooperation with employer.
- Care and management of testing materials, including letting the Office Manager know when testing forms are low in supply or needing to be ordered.
- Opportunities and desire for supervising pre-licensed clinicians

Some of the special aspects of working with our team:

- Diverse specializations integrated by the DIR[®] model, contemporary attachment theory, & interpersonal neurobiological approach
- Intensive team collaboration opportunities

- Commitment to excellence, innovation, and social justice in access to care, including clients who require in-network providers
- Sensory gym available for clients with sensory processing challenges
- Flexible schedule
- Beautiful, gracious office space

Work schedule: We offer a flexible work schedule according to your personal needs, with a hybrid in-person/telehealth model. We are seeking a minimum of 15 hours per week, some of which would need to be in-person for the administration of some assessments.

Compensation:

- Post-doctoral Fellow: \$37.50-\$47.50/hr., depending on experience level
- Licensed Psychologist: \$63.75-\$80/hr, depending on experience, plus opportunities to supervise for additional pay
- Case consultation/collaboration/trainings available from stellar colleagues at Greenhouse Therapy Center
- W-2 Employment: Greenhouse pays your social security, medicare contribution, unemployment taxes, and worker's compensation insurance
- Direct deposit for payroll
- Professional liability insurance (malpractice insurance)
- Online session notes, insurance claims, and payroll systems
- Referrals to match your ideal schedule and client type
- Administrative support
- Administrative support for addition to in-network insurance panel contracts
- Medical/Dental/Vision benefits available once you reach 25 billable hours per week: Greenhouse pays half of your monthly premium cost; you select the plan you wish with Anthem Blue Cross including HMO and PPO options.
- 401K retirement account **employer matching** for tax-deferred retirement contributions after reaching 1,000 hours in a calendar year, Greenhouse matches up to 4% of your own annual salary

We are looking forward to learning about you and growing our team!